



Vania Augustline Gunawan

CONTRACT MANAGEMENT / BUSINESS OPERATIONS

Netherlands-based legal and compliance professional experienced in commercial contract management, corporate governance, EU cosmetics and product compliance, legal research and cross-border operations. Draft and negotiate distribution, supply, reseller, marketing and confidentiality agreements; coordinate regulatory files, suppliers and EU market-readiness projects; and translate legal requirements into practical business actions.

EXPERIENCE

Sanga Sanga Herbal International B.V., Baambrugge

Legal, Compliance & Business Development

MARCH 2025 - PRESENT

- **Contract management, governance & IP:** Draft, review and negotiate distribution, supply, reseller, marketing and confidentiality agreements; prepare amendments, notices, trademark licences, authorisations, powers of attorney, minutes and corporate records; support brand transitions.
- **EU regulatory & product compliance:** Coordinate Regulation (EC) No 1223/2009 requirements, Product Information File (PIF) documentation, Cosmetic Product Notification Portal (CPNP) notifications, Responsible Person liaison, safety testing, labelling and claims review.
- **Product development & project coordination:** Align manufacturers, laboratories and distributors on EU product adaptations, packaging updates and 1-litre professional spa formats; track documentation and delivery timelines.
- **Commercial operations & procurement:** Support distribution negotiations and pricing; prepare budgets, quotations, invoices and sales reports; coordinate supplier orders, purchasing and shipments.

Kimberly-Clark Softex Indonesia, Tangerang Selatan

Legal Internship

JUNE 2023 - OCTOBER 2023

Supported commercial agreements, corporate governance and legal documentation; researched corporate and civil law, TKDN (Domestic Component Level) and product-compliance requirements for an in-house legal team.

National Research & Innovation Agency, Jakarta

Legal Research Internship

FEBRUARY 2023 - MAY 2023

Researched space commercialisation, private-sector participation, defence policy and technology regulation; supported regulatory drafting for Indonesia's space industry.

VOKS Radio Amsterdam, Amsterdam

Announcer & Communications Volunteer

NONPROFIT COMMUNITY MEDIA

Produce and present nonprofit radio and digital content; support editorial planning, public relations and outreach.

EARLIER EXPERIENCE

3amthgts, Jakarta / Business Owner

SEPTEMBER 2020 - MAY 2022

Summarecon Serpong, Jakarta / Legal Internship

JANUARY 2020 - FEBRUARY 2020

Rumah Belajar Lotus, Jakarta / Part-Time Teacher

MAY 2019 - MARCH 2020

EDUCATION

Tilburg University, Tilburg

Master of Laws (LL.M.)

Law and Technology

FEB 2024 - FEB 2025

GPA: 3.7/4

Thesis: Researched legal liability and accountability for AI-caused damage in decentralised satellite systems, with a focus on autonomous technologies and technology regulation.

Prasetiya Mulya University

Indonesia

Bachelor of Laws (LL.B.)

International Business Law

AUG 2019 - AUG 2023

GPA: 3.8/4

SKILLS

Legal: Commercial contracts, contract lifecycle, negotiation, legal research, due diligence & governance.

Compliance: EC 1223/2009, CPNP, PIF, CPSR, Responsible Person, labelling & claims.

Business: IP/trademarks, project coordination, procurement, budgeting, invoicing & supplier management.

Tools: Microsoft Office (Word, Excel, PowerPoint, Outlook), Google Analytics, Meta Ads, Canva, CapCut & Adobe tools.

LANGUAGES

English / Professional working proficiency

Dutch / A2 · **German** / B1

Indonesian / Native

AWARDS & CERTIFICATIONS

HarvardX / edX

Contract Law (HLS2X), 2023

Beranda Hukum

Contract Drafting, 2022

Juris Polis Institute

Legal Officer Industry 4.0, 2022

CIGNA

Innovation Competition finalist, 2020